



# STATE OF MONTANA

DEPARTMENT OF ADMINISTRATION  
ARCHITECTURE AND ENGINEERING DIVISION  
1520 East Sixth Avenue • P.O. Box 200103 • Helena, Montana 59620  
Phone: 406.444.3104 • Fax: 406.444.3399

A/E #: 00.00.00.00  
Date:  
Pay Estimate #:  
Period From:  
To:

## PERIODIC ESTIMATE FOR PARTIAL PAYMENT

Project Name:  
Location:

Contractor:  
Address:

Phone:

RETAINAGE ADJUSTMENT	
1. Total Retainage to Date:	
2. Less Securities Deposited:	
3. Retainage Withheld (1 - 2)	

CONTRACT AMOUNT STATUS	
1. Original Contract Amount:	
2. Net +/- by Change Order:	
3. Contract Amount to Date:	

CHANGE ORDER SUMMARY			
No.	Date Approved	Additions	Deductions
TOTALS:			
NET TOTAL:			

CONTRACT STATUS	
1. Work in Place (from next page):	
2. Total Work & Stored Material:	
3. Retainage Withheld:	
4. Total Earned Less Retainage:	
5. Less Previous Payments (+ 1 % Tax):	
6. Amount Due This Payment:	
7. Less 1% State Contractor's Tax:	
8. Payment Due Contractor:	

I hereby certify that this submitted request for payment is correct, true and just in all respects and that payment or credit has not previously been received. I further warrant and certify by submission of this request that all previous work for which payment has been received is free and clear of all liens, disputes, claims, security interests, encumbrances, or causes of action of any type or kind in favor of the contractor, subcontractors, material suppliers, or other persons or entities and do hereby release the Owner from such.

Submitted by: \_\_\_\_\_  
(Company/Contractor)

\_\_\_\_\_  
(Name) Date: \_\_\_\_\_

Reviewed by: \_\_\_\_\_  
(Architect/Engineer)

\_\_\_\_\_  
(Name) Date: \_\_\_\_\_

Approved by: **Montana Dept of Administration,  
Architecture and Engineering Division**

\_\_\_\_\_  
(Name) Date: \_\_\_\_\_

**SHEET No. \_\_\_\_ OF \_\_\_\_ SHEETS**

## WORK IN PLACE/STORED MATERIALS

Project Name:  
Location:

Contractor:  
Address:

A/E #:  
Date:  
Pay Estimate #:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED ( NOT IN D OR E )	TOTAL COMPLETED AND STORED TO DATE ( D + E + F )	% ( G / C )	BALANCE TO FINISH ( C – G )	RETAINAGE
			FROM PREVIOUS APPLICATION ( D ÷ E )	THIS PERIOD					
	PAGE TOTALS:								
	GRAND TOTALS:								

Attach additional sheets as needed. Provide Grand Total on the last sheet only.

**SHEET No. \_\_\_\_ OF \_\_\_\_ SHEETS**